



WEST BENGAL COMPREHENSIVE AREA DEVELOPMENT CORPORATION
(Under Panchayats and Rural Development Department, Government of West Bengal)
Mrittika Bhavan, Plot no-18/9, Block-DD, Sector-I, Kolkata-700064
Phone: 03322377041/43/ FAX-033-22377473, email-hq.wbcadc@gmail.com.
w.bcadc.com [@hqwbcdac](https://www.facebook.com/hqwbcdac) [Thecadchq](https://www.instagram.com/thecadchq)



N.I.T. NO. 35/2019-20 (2nd call)

Date 13.01.2020

NOTICE INVITING TENDER

Sealed item rate Tenders are invited in plain paper by the Administrative Secretary WBCADC on behalf of the West Bengal Comprehensive Area Development Corporation from the reputed agencies in the field of Net Working Installation as detailed below.

- 1a) Name of the work: - **Installation of Local Area Net Working**
- b) Location of Installation: - **WBCADC New office building (Mrittika Bhavan, 2nd & 3rd floors) at Plot, no 18/9, Block DD, Sector-I, Salt Lake, Kolkata-64**
- c) Earnest money to be deposited: - **Rs 3,300.00 in the shape of Demand Draft/ Banker's cheque issued from any Nationalized/ Scheduled Bank in favour of WBCADC payable at Kolkata or RTGS/NEFT/CBS in State Bank of India, Account No 10263261979, IFSC No SBIN0001504 in favour of "WBCADC"**
- d) Time of completion of installation: - **15(Fifteen) Days from the date of issue of supply order**
- g) Last date & time limit for submission: - **22.01 2020 up to 2-00 PM**
of tender paper
- h) Date & time for opening of the tenders: - **22.01.2020 at 2-30 PM**


2. The intending tenderers should visit the site before submission of their offer.

3. The tender documents and other relevant particulars may be seen by the intending tenderers on any working day between 11-30 a.m. to 4-30 p.m. in the office notice board at plot no.18/9,Block-DD, Sector I, Salt Lake..(3rd floor)
4. The intending tenderers will have to submit photo copy of documentary evidence to prove their past experience in similar nature of work.
5. Tender documents shall consist of: -
- d) This notice inviting tender hereinafter will be referred to as the tender notice.
 - e) Standard Form of Agreement .(Annexure-II)
 - f) Schedule of work.(Annexure-I)

6. Each tenderer will have to deposit an earnest money of the amount specified in sl no. 1(c) in favour of the **WBCADC** which must be accompanied with the tender failing which the tender will be treated as informal and liable to be rejected.
7. Rate quoted should be inclusive of all other charges like Transportation, other incidental works etc, including taxes & duties payable to Govt. or other bodies
8. The quotation shall clearly and legibly be written and the whole writing must be by the hand of the person signing tender and with the same pen & ink. Failure to do so makes the tender invalid. Erasing or overwriting shall not be allowed. Corrections in the quotation should be avoided and if this becomes unavoidable, the entire quotation (and not a portion only) shall be scored out and signed (not simply initialed) by the tenderer in token of such cancellation. A fresh quotation one of the specified manner shall than be written correctly.
9. Complete tender documents are to be placed in a cover and duly sealed with the name of the work and address of the tenderer super scribed on the cover. The sealed cover containing the tender is to be submitted within the specified date and time.
10. If the day on which the tender is due has been or is declared as a closed holiday of Government offices under the Govt. of West Bengal, the offer shall remain open for acceptance till the same hour of the next working day..
11. Canvassing in connection with the tender is strictly prohibited and the tenderer who resorts to this will render his tender liable to rejection.
12. a) A tender once submitted shall not be withdrawn within a period of 120 days from the date of opening of tender till the non acceptance of his tender is communicated to him by the Authority.
c) If a tenderers withdrawn his tender within this period of 120 days without receipt any intimation from the Authority, his earnest money deposited against his tender will be forfeited.
13. On receipt of intimation from the appropriate authority, earnest money deposited by the unsuccessful tenderers will be refunded from the office of the undersigned (on application). The earnest money of the tenderers other than 03(three) lowest tenderers will be refunded within 10(ten) days after the comparative statement of rates obtained has been prepared checked and approved by the competent authority. The earnest money of 02(two) lowest tenderers out of 03(three) will be refunded within 07(seven) days after issuance of work order to the lowest tenderers. In case of successful Tenderer, the deposited earnest money will be refunded after completion of the supply in all respect.
14. The acceptance of the tender will rest with the Authority who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders received without assigning any reason thereof. **In general, acceptance of offer will be made on overall cost basis.**
15. The successful tenderer shall have to execute an agreement with the Authority in non judicial stamp paper of appropriate value within 7 (seven) days on receipt of an intimation of acceptance of

his tender. Failing to comply within the specified time the supplier shall render his contracts liable to termination with forfeiture of earnest money

16. It must clearly be understood that the quantity of work as indicated in the schedule of work (Annexure-I) are approximate only and may be appreciably decreased/ increased at the desires of the Authority during the actual execution. The contract shall remain unaffected by such deviation.
17. The agency will have to keep himself in readiness to complete the work within the target date as directed by the authority, failing which the department will have the every right to terminate his tender and cancel the work order along with forfeiture of earnest money deposited by him.
18. The intending tenderers must have GST, Income Tax, P. Tax clearance certificates and photo copies of such certificates are to be enclosed along with the tender documents. Selected bidder before issuance of work order, original certificates have to be produced, if asked, by the department.
19. Taxes will be deducted from the bills as per norms in vogue and only after successful completion of the work, payment will be made.
20. This NIT will form a part of the contract.


Administrative Secretary
WBCADC

Date .13.01.2020

Memo No.000/018/26/03(P-I)/ /1/(6)
Copy forwarded for information and necessary action: -
1) In-charge, Estab. Sectio WBCADC(HQ). |

2-6) OIC—Bagnan/Boinchee/Gaighata/ |
Deganga & Haringhata WBCADC Project. |

--- with a request to display the N.I.T. on office Notice Board for wide circulation.


Administrative Secretary
WBCADC

O/c

Schedule of work for Installation of local area Net working
Location of work-WBCADC New office building (Mruttika Bhavan, 2nd & 3rd floors)
at Plot, no 18/9, Block DD, Sector-I, Salt Lake, Kolkata-64

Sl no	Description of work	Quantity	Rate to be quoted per unit (Rs)	Amount (Rs)
1.	Supply of the following materials at work site/Departmental store as directed (Rate should be inclusive of all charges & taxes payable to different Govt. Departments & other bodies as per standing norms)			
i)	Cat 6 Cable D-Link 305 m	07		
ii)	24 Port N/W Switch D-Link Gigabyte	02		
iii)	W/L Router D-Link	03		
iv)	12 U Rack D-Link	01		
v)	6 U Rack D-Link	01		
vi)	I/O with Surface Box and Face Plate D-Link	20		
vii)	I/O with Box and Face Plate D-Link	20		
viii)	24 Port Panel	02		
ix)	Patch Cord 1m D-Link	20		
x)	Patch Cord 2 m D-Link	20		
xi)	Casing PVC	300 m		
2	Cable laying charges (Cat6)	2100 m		
3	I O Punching	40		
4	Rack Mounting, fixing & dressing	02		
Total Rs.....(Rupees.....)			Total	

I agree to execute the work as per rates quoted herein above, which are inclusive of all taxes & duties etc. payable to Govt. or any other authority as per norms in vogue.

Signature of bidder

Annexure -II

SAMPALE FORMAT FOR EXECUTION OF AGREEMENT BY THE SUCCESSFUL BIDDER (TO BE FURNISHED IN NON JUDICIAL STAMP PAPER OF APPROPRIATE VALUE):-

Standard Form of Agreement

Agreement

This agreement made on the day of ,2020 between **The Administrative Secretary, West Bengal Comprehensive Area Development Corporation, building (Mrittika Bhavan, 2nd & 3rd floors) at Plot, no 18/9, Block DD, Sector-I, Salt Lake, Kolkata-64** (hereinafter called "The Employer") on one part and

..... (hereinafter called "The Contractor") on the other Part.

Whereas the Employer is desirous that the Contractor execute work for **Installation of Local Area Net Working at WBCADC New office building (Mrittika Bhavan, 2nd & 3rd floors) at Plot, no 18/9, Block DD, Sector-I, Salt Lake, Kolkata-64 for NIT no 35/2019-20 (2nd call) Dated 13.01.2020** (hereinafter called "the Works") and the Employer has accepted the Bid by the contractor for the execution and completion of such works and the remedying of any defects therein at a cost of **Rs** (Rupees in word) only.

NOW THIS AGREEMENT WITNESSETH as follows:

5. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to and they shall be deemed to form and be read and construed as part of this Agreement.
6. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all aspects with the provisions of the Contract.
7. The Employer hereby covenants to pay the Contractor in consideration of execution and completion of the Works and remedying the defects wherein the Contract Price or such other sum as may be payable under provisions of the Contract at times and in the manner prescribed in the Contract.
8. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz :
 - vii. Letter of Acceptance:
 - viii. Notice to proceed with the works:
 - ix. Contractors Bid:
 - x. Contract Data:
 - xi. Schedule of work and
 - xii. Any other document listed in the Contract Data

In witness where of the parties thereto have caused this Agreement to be executed the day the year first before written. Signed, Sealed and Delivered by

Binding Signature of Employer : WEST BENGALL COMPREHENSIVE AREA
DEVELOPMENT CORPORATION

Administrative Secretary

Binding Signature of Contractor :
(Name and Address) :

In the presence of

1)

2)